

Connected, affable, efficient producer of award-winning film & successful events**EXPERIENCE****Producer — [gates and strays](#) (web series, dir. J. Ralston, 2015) 2014 to 2015**

- Recruit actors and extras, negotiate and manage actor agreements
- Scout and secure no-cost locations, manage location agreements
- Work out shooting schedules, prepare and distribute call sheets and shooting scripts
- Supervise extras, train and supervise sound and lighting assistants
- Co-manage social media and marketing/PR strategy

Producer • Host — [onze11 Literary Arts](#) 2005 to 2015

- Solicit and vet submissions, secure no-cost locations
- Solicit write-ups in local media that bring in capacity crowds

Co-producer — [The Spinster](#) (award-winning short film, dir. K. Tieche, 2014) 2012 to 2014

- Co-produced three fundraisers and a Kickstarter that brought in \$10,000 (\$8,500 goal)
- Recruited actors and extras, negotiated and managed actor agreements
- Scouted and secured no-cost locations
- Prepared and distributed call sheets, managed wardrobe, props
- Assisted with sound, lighting

Producer • Host — [Renters' Radio](#) (no longer in production) on [KUSF in Exile](#) 2011

- Recruited guests and hosted one-hour talk show about renters' rights

Producer — [Tenants Together's First Raising the Roof for Renters Fundraiser](#) 2010 to 2012

- Organized live auction that raised \$6,000
- Negotiated venue contract
- Procured food donations
- Recruited and managed volunteer staff

Producer • Campaign Coordinator — [Various Issues and Candidates](#) 2008 to 2009

- Produced fundraising and outreach events for winning candidates and campaigns
- Booked and assisted on photo and video shoots that increased candidate visibility

Producer — [Love On Wheels Dating Game Show for Bicyclists](#) 2006 to 2008

- Won SF Bay Guardian Best of the Bay award
- Recruited contestants and host
- Negotiated no-cost venue agreements
- Solicited in-kind donations for prizes
- Recruited and managed volunteer staff

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EXPERIENCE (cont'd)**Producer • Director — All-American Talk Radio (no longer in production) 2002 to 2003**

The first full-spectrum daily political talk radio program w Peter B. Collins for Icycle Productions and SiriusXM

- Booked guests
- Wrote feature scripts
- Produced and voiced promos
- Edited weekly programs
- Produced news features

Creator, Host, Producer — Wired News Audio Spin (no longer in production) 2000

Developed, produced, and co-hosted one of the first podcasts, a daily tech-news talk show

EDUCATION**Kent State University, Kent, Ohio**

Bachelor of Arts (French) earned on Honors College merit scholarship and French fellowship

University of Bordeaux, Bordeaux, France

Junior year abroad, on fellowship